Minutes—College Finance Committee Meeting  
Monday, February 25, 2013  8:30 am 160 Pugh Hall

In attendance: Kevin Ingersent (chair), Rori Bloom, Patrick DeLeenheer, Susan Gillespie, Aida Hozic, Michelle Mack, Victoria Pagán, Eric Potsdam, Whitney Sanford, Uma Sethuram.

The meeting was called to order by Kevin Ingersent.

1. Motion to approve the minutes of the January 28, 2013 meeting was made by Potsdam, seconded by Hozic. Motion carried (9 in favor, 1 abstention).

2. Discussion ensued regarding the results of the survey questionnaire distributed to centers and departments, as well as the summaries from the two divisional chairs meetings (Social Science, Natural Science), which had been disseminated earlier to committee members. Sethuram distributed a preliminary document summarizing budget reductions and projected FY 2014 budget for each unit in CLAS (a more complete document will be circulated to the committee later).

   a. Although only 50% of the questionnaires have been returned, they provide sufficient data for analysis and presentation to the Dean for the March meeting. The Dean will be invited to attend that meeting (March 25).

   b. At the CLAS Assembly on Wednesday February 25, Ingersent will convey to the faculty some of the general findings from this survey; for example, that CLAS units experienced the budget cuts differently and no one-size-fits-all formula is appropriate in making budgetary decisions. Individual units are the in the best position to identify their needs.

3. An ad hoc subcommittee was formed to prepare a more detailed analysis of the survey results to distribute to the full committee, and then to the Dean, prior to the March 25 committee meeting. Subcommittee members are Bloom, Gillespie, Hozic, and Ingersent.

4. The meeting adjourned at 9:34 am.

Minutes respectfully submitted by Gillespie