1. The motion by Ben Smith to approve minutes of December 6, 2013 meeting was seconded by Gillian Lord and unanimously approved.

2. Discussion of Open Access Policy. The committee unanimously agreed that Jon Martin shall write to the Dean of the Library and Provost stating that the committee agrees with the intent of the OAP but requests for evaluation a final version of the policy that addresses the issue of moratoria.

3. Discussion of Faculty Survey of Chair Performance. The draft of the Qualtrics survey (with 15 questions and space for comments) needs a preamble that states that the anonymous results are available to the chair and dean with the purpose of improving performance. Gillian Lord agreed to send the dean bullet points as a reminder to write the preamble. The Open-Ended Questions section shall also have a qualitative portion. With these revisions, the motion by Ben Smith to request that the Dean reinstate the annual faculty survey of the chair was seconded by Gillian Lord and unanimously approved.

4. Discussion of Peer Teaching Evaluations. The committee seeks to draft a best practices document for departments regarding peer teaching evaluations, with a view toward improving teaching in the college. Ben Smith will request of the committee members revisions and suggestions for the document, which he will compile and present at the next meeting.

5. Discussion of CLAS Strategic Plan. The plan should lay out strategies rather than list aspirations, and the plan should speak to internal as well as external constituencies. The Dean solicited specific suggestions from the Faculty Council members on the current strategic plan. Comments and suggestions can be sent directly to him. The goal is for a final Strategic Plan by the end of the semester.

Meeting adjourned at 11 am.

Respectfully submitted,

Victoria Pagán