CLAS Faculty Council Meeting
3/14/2013 in Pugh Hall 160

Council Members present: Susan Bluck, Sixue Chen, Kevin Ingersent, Jed Keesling, Jodi Lane, Gillian Lord, Jonathan Martin, Leslie Murray, Mario Poceski, Andrew Rosalsky, David Smith
Council Members absent: Monika Ardelt, Tace Hedrick, Gonda Van Steen
Visitors present: Dr. Angel Kwolek-Folland, Associate Provost for Academic Affairs

1. Gillian Lord called the meeting to order at 8:37 am.
2. The minutes from 2/14/2013 were approved unanimously.
3. Gillian introduced briefly what policies and procedures we have had for evaluating the Deans and Chairs. Academic Policy Council likes the Faculty Council to complete the job of investigating faculty evaluation of chairs. Changing the term length for Faculty Council membership was also briefly discussed but will need to be postponed until next year for logistical reasons.
4. The Council learned about how the Deans were evaluated from Dr. Angel Kwolek-Folland, Associate Provost for Academic Affairs.
   - The Idea Center feedback for administrators is used (theideacenter.org) to do the surveys. They are quite flexible and run the process for us. The survey is short, quick and easy to take. The results will not be the public document. They will go to the provost and the deans for their conversations about success, weak points and terms etc.
   - On the survey, there is a distinction between staff, faculty, student, and professional colleague/associate. But there is no different weighting from different groups. Angel will talk with the idea center about adding some more questions (e.g., how often do you interact with the dean? ).
   - This is the first time that we have this particular online survey for CLAS.
5. Gillian reported that the Dean is open to suggestions and advice from the Faculty Council. Please send any opinions to Gillian. The idea center can do a survey or random sampling any time, and the cost is relatively inexpensive. In the future, it would nice to give the Dean some feedback sooner, maybe after two years in a term so that he/she can make some adjustment.
6. Chair evaluation form: Gillian will add questions and send out to the members.
7. The meeting adjourned at 9:58 a.m.

Submitted by Sixue Chen