

CLAS Graduate Travel Committee/Graduate Student Request for Travel funds*

Date _____ Name _____

Email Address _____

Date of Trip _____ Department _____

Destination(s) _____

Name of Meeting _____

If paper is to be presented, Title of Paper _____

Is the paper/presentation _____ Invited _____ volunteered

Status in program:
_____ MA _____ Pre-qualifying exams _____ ABD

Expected date of graduation _____

Anticipated Costs:

Source of Estimate or Explanation:

Travel	\$ _____	_____
Pier diem	\$ _____	_____
Registration	\$ _____	_____
Misc.	\$ _____	_____
TOTAL:	\$ _____	

Funds Requested or Available (excluding this request)

<u>Source</u>	<u>Amount</u>	
<u>Department</u>	\$ _____	awarded/requested (circle one)
_____	_____	awarded/requested (circle one)
_____	_____	awarded/requested (circle one)
_____	_____	awarded/requested (circle one)
Total	\$ _____	

Total Funds Requested from CLAS: \$ _____
* * * * *

List the amount and sources of travel funds received from University sources during the last twelve months:

*In addition to this cover sheet, which will be accompanied by the Chair's evaluation, you may submit an additional two pages (maximum) of supporting material. You may include, for example, an abstract of your talk or a letter to the Committee detailing the importance of your receiving travel support at this time.

