CLAS Policy on Faculty Fellowship Applications

One of the goals of the CLAS strategic plan is to encourage faculty to seek academic-year fellowships that promote their research and scholarship and enhance their credentials. This policy statement on faculty fellowship applications is designed to minimize uncertainty about levels of supplemental financial support that prospective fellowship winners can expect to receive from the college.

As prevailing budgetary conditions allow, the college intends to provide supplemental salary support for recipients of major research fellowships awarded by widely known national and international fellowship-granting agencies. The amount of college support for other awards will be negotiated on a case-by-case basis. The criteria used to determine the level of college support include: (1) the amount of money associated with the fellowship, (2) duration and timing of the fellowship, (3) value of the activity to the faculty member’s research career and to the college, (4) intensity of competition for the fellowship, and (5) the national and/or international scale of the fellowship competition. College support will not be provided for visiting professorships or for fellowships that are principally for teaching. Please note that college supplementary support will be provided for fall and spring semesters only, not summers. Finally, awardees may find it preferable to have their fellowship stipends channeled through the university if this is allowed by the fellowship-granting agency, as this simplifies maintenance of benefits. Awardees who are interested in additional information regarding this option should contact the CLAS Research Office (resoffice@clas.ufl.edu).

Faculty members must submit the application form (below) at least three weeks prior to applying for a fellowship. The college cannot guarantee support for faculty members who fail to complete the application and subsequently receive a fellowship. Note that chair approval is mandatory. Please append a two-page, single-spaced statement in which you (a) describe the proposed research project, (b) outline any form of in-kind support required of the college by the fellowship-granting agency, and (c) address the five criteria cited above as they relate to the fellowship for which you are applying. Chairs should transmit approved applications to their respective cognizant associate deans.
Name:___________________________________________________________________________
Department:___________________________________________________________________________
Name of fellowship program and granting agency:____________________________________
Proposed fellowship period (semester or AY):___________________________________________
Amount of salary compensation provided by the fellowship:___________________________
Amount of salary, benefits, and in-kind support requested from CLAS during fellowship period:__
Applicant signature/date__________________________________________________________
Amount of salary return money requested by department (maximum: 40% of fellowship salary savings):
__________________________________________________________
Chair signature/date______________________________________________________________
College commitment to awardee:_____________________________________________________
__________________________________________________________
__________________________________________________________
Amount of salary return to department:______________________________________________
Dean signature/date______________________________________________________________