

**Annual Activities Report - CLAS Faculty**

March 16, 2016 to March 15, 2017

**COMPLETED EVALUATIONS DUE IN DEAN'S OFFICE BY July 15, 2017**

1. Name  Budgeted Dept.  Date
2. Affiliate Appt.  3. Grad. Faculty Status (X):  Yes  No
4. Present Title  5. Appointed to this Title (Year)
6. Tenure (Year)  7. Current Salary (9 mo.) \$  (12 mo.) \$
8. Salary Source (%): State  Grant
9. Summer Appointment, if any: (Department, %)  (Grant, %)

**10. Courses you have taught during year:**

Semester	Course Number and title	Section Number	Credit Hours	Initially Enrolled	Number Graded	% Your Responsibility
Summer 2016						
Fall 2016						
Spring 2017						

11. Approximate number of undergraduate majors you advised during reporting period

**12. Number of graduate committees on which you served during reporting period**

Role	Masters	Ph.D.
As Chair		
As Member		

**13. Assigned Dept. Duties (check with X):**

Chair	<input type="checkbox"/>	Graduate Coordinator	<input type="checkbox"/>
Associate Chair	<input type="checkbox"/>	Undergraduate Coordinator	<input type="checkbox"/>

**14. Assigned Activity:**

	<u>% Instructional</u>	<u>% Research</u>	<u>% Service (includes Admin.)</u>
Summer 2016			
Fall 2016			
Spring 2017			

15.-31. **Academic and Professional Activity:** On a separate sheet or sheets please give the details of your activities, using the numbered headings in the order given below (omit inapplicable items):

15. Course development or other significant activities to improve teaching
16. Recognition of teaching achievements during the past year
17. Publications between **3/16/16 and 3/15/17**--give precise bibliographical listing. List only items published and creative works produced during the reporting period.
  - a) Refereed items
  - b) Non-refereed publications
  - c) Creative works or activities
18. Papers in press or submitted for publication
19. Work in progress (list title of the manuscript and the progress that you have made on it)
20. Invited or referred papers and seminars presented (title, place, date)
21. Contributed papers given at meetings (title, place, date)
22. International activities (including Fulbright Awards, overseas teaching, lectures, etc.)
23. Grants, contracts, and other external funding (title, agency, amount, dates, P.I., co-investigator):
  - a) Proposals submitted
  - b) Funding received during reporting period
  - c) Funding still in progress from previous year(s)
24. Fellowships and other recognition of scholarship (Guggenheim Fellowships, honors, awards, etc.) received during the reporting period
  - a) Proposals submitted and amount of the awards
  - b) Fellowships received during reporting period and amount of the awards
  - c) Fellowships still in progress from previous year(s)
  - d) Other honors, e.g. regional, national and international professional awards
25. Patents/copyrights issued or filed
26. Service for the Department (administration and committee work)
27. Service for the College and University
28. Service for the Profession (including leadership activities and membership on Executive Boards and Advisory Panels), including service to schools
29. Editorships and service on editorial boards of regional, national, or international publications
30. Names and placement of students awarded graduate degrees under your direction during the past year
31. Other research or scholarly accomplishments you wish to report
32. **Teaching evaluations** for the **2016** calendar year (**Spring 16, Sum 16, Fall 16**). Provide evaluations by students and, where appropriate, by peers; these can be provided in the same format required by UF tenure and promotion guidelines. Spring 16 evaluations may also be included if available.
33. **Chair Evaluation** (Attach a copy of the annual letter of evaluation which you send to the faculty member, either tenured or untenured. The faculty member should have received the letter before signing below.)
34. **Comments by faculty member** (provide attachment if necessary)

\_\_\_\_\_  
Signature of Faculty Member                      Date

\_\_\_\_\_  
Signature of Department Chair                      Date

(To be signed only after faculty member has reviewed all of material above.)