

**Annual Activities Report - CLAS Faculty**

March 16, 2008 to March 15, 2009

**DUE IN DEAN'S OFFICE BY APRIL 16, 2009**

1. Name \_\_\_\_\_ Budgeted Dept \_\_\_\_\_ Date \_\_\_\_\_

2. Affiliate Appts. \_\_\_\_\_ 3. Grad. Faculty Status \_\_\_\_\_

4. Present Rank \_\_\_\_\_ 5. Appointed to this rank \_\_\_\_\_  
(Date)

6. Tenure \_\_\_\_\_ 7. Current Salary \_\_\_\_\_  
(Date) (9 mo.) (12 mo.)

8. Salary Source (%): State \_\_\_\_\_ Grant \_\_\_\_\_

9. Summer Appointment, if any: \_\_\_\_\_  
(Department, %) (Grant, %)

10. Courses you have taught during year:

| <u>Semester</u> | <u>Course Number &amp; Title</u> | <u>Section Number</u> | <u>Credit Hours</u> | <u>Initially Enrolled</u> | <u>Number Graded</u> | <u>% Your Responsibility</u> |
|-----------------|----------------------------------|-----------------------|---------------------|---------------------------|----------------------|------------------------------|
| Summer<br>2008  |                                  |                       |                     |                           |                      |                              |
| Fall<br>2008    |                                  |                       |                     |                           |                      |                              |
| Spring<br>2009  |                                  |                       |                     |                           |                      |                              |

11. **Approximate number of undergraduate majors you advised during reporting period**

12. **Number of graduate committees on which you served during reporting period**

As Chair: Masters \_\_\_ Ph.D. \_\_\_ As Member: Masters \_\_\_ Ph.D. \_\_\_

13. **Assigned Dept. Duties:** Chair \_\_\_ Assoc. Chair \_\_\_ Grad. Coord. \_\_\_  
Undergrad. Coord. \_\_\_

14. **Assigned Activity:**    % Instructional    % Research    % Service (includes Admin.)

|             |       |       |       |
|-------------|-------|-------|-------|
| Summer 2008 | _____ | _____ | _____ |
| Fall 2008   | _____ | _____ | _____ |
| Spring 2009 | _____ | _____ | _____ |

15.-31. **Academic and Professional Activity:** On a separate sheet or sheets please give the details of your activities, using the numbered headings in the order given below (omit inapplicable items):

15. Course development or other significant activities to improve teaching
16. Recognition of teaching achievements during the past year
17. Publications between **3/16/08 and 3/15/09**--give precise bibliographical listing. List only items published during the reporting period.
  - a) Refereed items
  - b) Non-refereed publications
18. Papers in press or submitted for publication
19. Work in progress (list title of the manuscript and the progress that you have made on it)
20. Invited or referred papers and seminars presented (title, place, date)
21. Contributed papers given at meetings (title, place, date)
22. International Activities (including Fulbright Awards, Overseas Teaching, Lectures, etc.)
23. Grants, contracts, and other external funding (title, agency, amount, dates, P.I., co-investigator):
  - a) Proposals submitted
  - b) Funding received during reporting period
  - c) Funding still in progress from previous year(s)
24. Fellowships and other recognition of scholarship (Guggenheim Fellowships, Presidential Young Investigator Awards, etc.)
  - a) Proposals submitted and amount of the awards
  - b) Fellowships received during reporting period and amount of the awards
  - c) Awards still in progress from previous year(s)
25. Patents/copyrights issued or filed
26. Service for the Department (administration and committee work)
27. Service for the College and University
28. Service for the Profession (including leadership activities and membership on Executive Boards and Advisory Panels)
29. Service on Editorial Boards of Regional, National, or International Publications
30. Names and placement of students awarded graduate degrees under your direction during the past year
31. Other research or scholarly accomplishments you wish to report

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32. **Department Chair's summary of teaching evaluations** (by students and, where appropriate, by peers)

33. **Comments by Chair** (Attach a copy of the annual letter of evaluation which you send to the faculty member, either tenured or untenured. The faculty member should have received the letter before signing below.)
34. **Comments by faculty member** (provide attachment if necessary)

\_\_\_\_\_  
Signature of Faculty Member      Date

\_\_\_\_\_  
Signature of Department Chair      Date

(To be signed only after faculty member has reviewed all of material above.)